



Woodside Preschool's Reopening Plan will be consistent with the District's plan and will follow all the state CDC guidelines, and the Department of Social Services' requirements for Childcare Centers. Below you will find the changes to our program for the 2020-21 school year. Please review the details carefully, families will be asked to agree to these policies before returning.

Preschool Program Changes 2020-21

Hours: 9:15am - 12:45pm

Drop-off /Pick-up Procedure:

Students will be dropped off and picked up curbside only. Parents will enter the parking lot near the Tennis courts and remain in the car until a staff member arrives. Staff members will meet families at the curb, obtain parent signatures and take the students temperature. Staff members will then take the students to the classrooms. At the end of the day, staff members will walk students directly to their parent's car with their belongings. If families need to pick-up before 12:45pm they can contact the school office and a staff member will bring the student out to the parking lot.

Drop-off time: 9:00am - 9:15am - After 9:15am no entrance

Pick-up time: 12:45pm - promptly

Curbside Drop-off and Pick-up Location:

Fire Lane along the back of the 1st grade classrooms

Classroom Makeup:

Children will no longer be divided by age into Preschool and Pre-k classes. Instead, bubble cohorts will be created with 12 students and 2 teachers each, across 3 classrooms. Siblings will be grouped together regardless of age. Each classroom will be supplied with materials (toys, teaching materials, disinfecting supplies and PPE) that remain with their bubble cohort. There will be no moving of children or staff across the cohorts.

Aftercare:

Aftercare choices will be limited to one pickup time (3:10pm) and one enrollment option (M-F). There will be no drop-in aftercare offered for the 2020-21 school year. During the enrollment process, families must choose either,

1.) No aftercare

2.) Aftercare 5 days a week until 3:10

Due to staffing and grouping restrictions, changes cannot be made once school starts.

Personal Items from Home:

For the health and safety of others, children must keep personal toys and items at home. Items brought into the classroom will be limited to the required backpack, water bottle, one set of extra clothes and diapering needs.

Tuition:

Once enrolled, families are responsible for the full tuition. There will be no refunds or adjustments for early withdrawal or school closure. This includes, but is not limited to natural disasters or pandemic related closures.

Completing registration:

The following documents must be turned in by Monday August 27th to remain on our roster:

Updated Admissions Agreement (sent from Lisa)
Immunization Record

Families must agree to the terms outlined in the document attached before they can enroll in the Preschool/Pre-k program. Once the documents are received families will be sent their online code to complete registration.

Please contact me directly if you do not plan to return in the Fall, and would like your name removed from the roster.

We recognize this can be a confusing and unsettling time for many families. Please feel free to reach out at any time with questions or concerns you may have. We look forward to having your child back in the class with us very soon.

All the best,

Lisa Dayeh
Woodside Preschool Coordinator
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