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**WOODSIDE ELEMENTARY SCHOOL DISTRICT  
GOVERNING BOARD**

**RESOLUTION #2024-21**

**A RESOLUTION OF THE WOODSIDE ELEMENTARY SCHOOL DISTRICT CALLING FOR  
AN ELECTION TO BE HELD ON NOVEMBER 5, 2024 FOR THE ELECTION OF TWO  
MEMBERS OF THE GOVERNING BOARD**

The Governing Board of the Woodside Elementary School District hereby resolves as follows:

**WHEREAS**, an election is hereby called to be held in and for the Woodside Elementary School District on November 5, 2024 to elect two members of the Governing Board for a full term of 4 years each.

**WHEREAS**, pursuant to Elections Code 10002, the Governing Board of the Woodside Elementary School Board hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor–County Clerk–Recorder (the “Chief Elections Officer”) as the County Elections Official for the purpose of rendering services in the conduct of the election to be held on November 5, 2024.

**WHEREAS**, the election to be held on November 5, 2024 will be conducted at-large. Each governing board member shall reside in the school district and shall be elected by the registered voters of the entire school district.

**WHEREAS**, pursuant to Education Code 5322, not less than 123 days prior to the date of the election, the Governing Board of the Woodside Elementary School District shall deliver a resolution to the County Superintendent of Schools and the Chief Elections Officer, specifying the date of the election and the purpose of the election. The Resolution or Resolutions shall be known as “specifications of the election order” and shall set forth the

authority for ordering the election, the authority for the specification of the election order, and the signature of the officer or the clerk of the board by law authorized to make the designations therein contained.

**WHEREAS**, pursuant to Education Code 5325(b), not less than 120 days prior to the date of the election, the County Superintendent of Schools shall deliver a copy of the formal notice of election of Governing Board members to the Chief Elections Officer.

**WHEREAS**, the Superintendent of the Woodside Elementary School District hereby is authorized and directed to enter an Elections Service Agreement with the Chief Elections Officer regarding the election to be held on November 5, 2024 to outline the detailed services to be provided by both the Woodside Elementary School District and the Chief Elections Officer.

**WHEREAS**, the Chief Elections Officer shall send an itemized invoice to the Woodside Elementary School District for all services provided pursuant to the Elections Service Agreement after the election is conducted and all related costs are determined. The Woodside Elementary School District agrees to submit payment on the full amount of the invoice to the County of San Mateo within forty-five (45) days of the date of the invoice.

**BE IT FURTHER RESOLVED** that pursuant to Elections Code 13307, each candidate for the Governing Board to be voted in the election to be held on November 5, 2024 may prepare a candidate statement on the appropriate form provided by the Chief Elections Officer. Such statement shall be limited to 200 words. The prorated costs of printing, mailing and translating the statements shall be paid by the candidate.

**BE IT FURTHER RESOLVED** that pursuant to Education Code 5016, in the event of a tie vote, the candidate will be selected by lot.

*I hereby certify the foregoing Resolution was duly and regularly passed and adopted by the Governing Board of the Woodside Elementary School District at a regular meeting thereof held on this 14th day of May 2024, by the following votes:*

Ayes: 5

Noes: 0

Abstain: 0

Absent: 0



5/14/2024

Steven Frank  
Secretary to the Governing Board