



## **Woodside Elementary School District Transportation Services Plan 2022-23**

Per Education Code (EC) Section 39800.1, as a condition of receiving apportionments for Transportation Services (under EC Section 41850.1), a local educational agency shall develop a plan describing the transportation services. The plan shall be presented and adopted by the governing board of the local educational agency on or before April 1, 2023, in an open meeting with the opportunity for in-person and remote public comment. The plan may provide for the local educational agency to partner with a municipally owned transit system to provide service pursuant to this section to middle school and high school pupils. Nothing in a local educational agency's plan shall preclude a local educational agency from providing no-cost transit passes to pupils.

### **1. Enter description of your district's plan of the transportation services it will offer to pupils, and how it will prioritize transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive, and pupils who are low income.**

Woodside Elementary School District currently owns 1 school bus, which holds approximately 80 passengers. The District currently operates a total of 1 route each school day, with a total of 5 stops in East Palo Alto, East Menlo Park, and Woodside. Our bus route serves both General Education and Special Education students. We have 1 consistent school bus driver, operated through a contract with Las Lomas School District. In 2021-22, the District had one paraprofessional bus attendant riding the bus each day, in both the morning and afternoon. Finally, the District, on average, transports students on 22 field trips per year. WESD also utilizes an outside contractor, Hop Skip Drive, for individual student rides to and from extracurricular opportunities, such as after school sports or classes, as well as for student rides to and from summer school and Extended School Year. This contractor is used when it is more feasible to utilize a smaller means of transport than the District bus.

Woodside Elementary School District primarily utilizes our District bus to prioritize transportation for students in the Tinsley Interdistrict Transfer Program who live in our partner communities of East Palo Alto and East Menlo Park. Woodside is a small town, and the majority of our students living within traditional district boundaries are able to walk and bike to school. Others are driven to school by their parents or guardians. Students living in our partner communities travel about 15 miles per day to Woodside School, and thus the need for District-provided transportation is greatest for this group of students. A large percentage of students in



the Tinsley Program also qualify for Free and Reduced Lunch. The District intends to continue prioritizing transportation services for this pupil group, which includes students from TK-8th grade.

**2. Enter description of your district's transportation services that would be accessible to pupils with disabilities, and homeless children and youth.**

Students with disabilities will continue to be provided transportation services during the school year and extended school year (ESY) when specified in their IEP, in accordance with the current process. This process involves determining whether a student requires transportation, either because of the severity of their disability or because they must attend a school other than their school of residence to receive the services they need, and then what level of service they require.

Students designated as homeless are identified, monitored, and serviced by the Pupil Services department. Pupil Services will work with the family to ensure homeless students are transported to and from school. This can be accomplished by arranging individual transportation service at no charge.

**Free Transportation for Unduplicated Pupils**

Students receiving either General Education or Special Education transportation service, including Unduplicated Pupils (defined as students who are low socio-economic, English learners, or foster youth) will receive District transportation service at no charge. Parents of students qualifying for transportation service who live outside of the existing bus route can opt to receive reimbursement for all miles driven in lieu of taking District provided transportation, at the IRS determined rate, to transport their student to and from their school of attendance in their personal vehicle.

**3. Enter description of how unduplicated pupils would be able to access available home-to-school transportation at no cost to the pupils.**

All students who live in our partner communities, East Palo Alto and East Menlo Park, have access to free home-to-school transportation. District officials advise families on the process and routes prior to the start of the school year. Additionally, all students from partner communities have access to free home-to-school transportation when participating in school sponsored afterschool programs or during the summer for our ESY program via Hop, Skip, Drive.



**4. Your plan must be developed in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils, and other stakeholders. Enter a description of your plan consultation with those parties.**

The plan was drafted by the district’s leadership team, including members of our classified staff and school administrators. The teaching staff was also provided with the transportation plan for comment prior to approval. Woodside School contracts with the Las Lomas Elementary School District for all compliance issues with local government entities.

A transportation Service Plan Development consultation meeting with SAMTRANS and Bay Area Air Quality Management District was held on January 31, 2023.

<b>Transportation Services Allowance Calculations</b>	
A. Total 2021-22 Transportation Expenses (Function 3600)	\$145,938
B. Less Capital Outlay (Object 6xxx, Function 3600)	\$
C. Less Nonagency Expenditures (Goal 7110, 7150, Function 3600)	\$
D. Estimated 60% Reimbursement	\$ 87,563
E. Less 2021-22 Transportation Add-on from LCFF (if >0, the Transportation Allowance shall be zero):	\$
<b>Total Transportation Allowance (Object 8590, Resource 0000)</b>	<b>\$87,563</b>
<b>Expenditures and Other Financing Uses</b>	
2000-2999: Classified Salaries	\$
3000-3999: Employee Benefits	\$
4000-4999: Books and Supplies	\$
5000-5999: Services and Other Operating Expenditures	\$87,563
6000-6999: Capital Outlay	\$
7000-7999: Other Outgo	\$
<b>Total Expenditures</b>	<b>\$87,563</b>

**LEA Board Approval Date (must be on or before April 1, 2023):**



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