



# MINUTES

## Woodside PTA Meeting

**Date & Time** 05/02/2023 8:45AM | **Meeting** Hybrid PTA General Meeting | **Venue** Room #15  
**Zoom Details:** Meeting ID: 291 411 0748 | Passcode: 801928  
<https://us02web.zoom.us/j/2914110748?pwd=Z1NKNmN2cG04eXlIQmZsOHJoSFRLQT09>

### Board Members

President: Melody Westervelt | Vice President & Membership: Elizabeth Kaske | VP Fundraising: Alexandra Furner | VP Green Committee: Elizabeth Kerr | VP Community Events & Hospitality (co-Chairs): Sarah Stevenson & Mary Wilson | VP Parent Education: Mia Hall | VP Room Parents: Tori Humphrey | VP Student Programs: Weihai He | VP May Day: Lisha Mainz | Financial Secretary: Beth Nash | Historian: Sonia Williams Marr | Secretary: Jennifer Minihan | Treasurer: Vanessa Collins | Auditor: Alisia Cheuk | Outreach (co-Chairs): Katie Johnson (WIDC) & Caitlin Rozzi (Buddy Family) | Parliamentarian: Patricia Bors

**Apologies from Board:** Patty Bors, Weihai He

Time	Item	Owner
8:45am	<b>Welcome</b> <ul style="list-style-type: none"><li>- Teacher Appreciation Week is very much appreciated by staff.</li><li>- <b><i>It would be helpful if PTA could assist with messaging the issue of absenteeism.</i></b> Teachers are getting frustrated as it impacts learning. Parents are encouraged to honor the school calendar. Teachers &amp; staff are working on ways to reward attendance. <b><i>Some students must miss school for important appointments - so would it be possible for teachers to send out important dates which should not be missed?</i></b></li><li>- Kathy Jones recently bought a set of 20 bike riders (for ~\$2500) for Kindergarteners. The <i>Almanac</i> plans to do a story on this initiative.</li></ul>	Melody & Mr. Frank
8:53am	<b>Approval of 12.08.22 General Mtg Minutes</b> <ul style="list-style-type: none"><li>- Minutes from our General PTA Meeting in Dec. 2022 had been made available for review. No edits or corrections were made. Elizabeth Kaske made a motion to approve the minutes, seconded by Lisha Mainz.</li></ul>	Jennifer
8:55am	<b>Budget &amp; Finances</b> <ul style="list-style-type: none"><li>- Incoming deposits and outgoing checks were reviewed.</li><li>- The PTA is deciding how to spend down some of the excess PTA reserve funds. \$20K will go towards Middle School class fund budgets (\$5K each). We are tentatively planning to donate \$10K to a financial scholarship fund, although we need to determine the financial impact of the upcoming May Day event.</li></ul>	Vanessa & Beth

9:00am	<b>PTA Membership</b> <ul style="list-style-type: none"> <li>- We have been discussing ways in which to increase PTA membership next Fall. We plan to include an opt-out PTA membership when families purchase tickets to our annual BTS BBQ. <b><i>It's important to better highlight all the ways the PTA contributes throughout the school year.</i></b></li> <li>- <b><i>We plan to create a packet which highlights all "asks" throughout the school year. This will be discussed at the upcoming JCOP meeting.</i></b></li> </ul>	Elizabeth Kaske
9:05am	<b>Fundraising</b> <ul style="list-style-type: none"> <li>- We are considering whether to continue our spirit wear website next school year. <b><i>The Fundraising Team will meet with Vanessa to review revenue vs. expenses associated with the website. Also, we plan to partner more with Student Council in selling spirit wear, as</i></b> offering spiritwear is more of a service than a money-making venture.</li> </ul>	Alexandra
9:09am	<b>Events &amp; Hospitality</b> <ul style="list-style-type: none"> <li>- Teacher Appreciation Week is going well! <b><i>Last-minute room parent messaging re: Wednesday's event would be helpful.</i></b></li> <li>- There will be a 2nd Book Fair: May 15-19. Proceeds will go towards the library. Will use 7th &amp; 8th graders as cashiers. Middle School content will be included. We hope to have books from the summer reading list available.</li> </ul>	Sarah & Mary
9:16am	<b>Vote on '23-'24 PTA Board Slate</b> <p><b><u>2023-2024 WESD PTA BOARD SLATE</u></b></p> <ul style="list-style-type: none"> <li>• <b>President:</b> Melody Westervelt</li> <li>• <b>Vice President/Membership:</b> Elizabeth Kaske</li> <li>• <b>Secretary:</b> Jennifer Minihan</li> <li>• <b>Treasurer:</b> Vanessa Collins</li> <li>• <b>Financial Secretary:</b> Beth Nash</li> <li>• <b>VP Room Parents:</b> Tori Humphrey</li> <li>• <b>VP Fundraising:</b> Alex Furner &amp; Sarah Stevenson</li> <li>• <b>VP Community Events &amp; Hospitality (co-Chairs):</b> Mary Wilson &amp; Jasmine Suchowski</li> <li>• <b>VP Parent Education:</b> Mia Hall</li> <li>• <b>VP Green Committee:</b> Elizabeth Kerr</li> <li>• <b>Outreach (WIDC):</b> Katie Johnson</li> <li>• <b>Historian:</b> Sonia Williams Marr</li> <li>• <b>Auditor:</b> Kristen Dunn</li> <li>• <b>VP Student Programs:</b> Diti Berman &amp; Sonee Arce</li> <li>• <b>VP May Day:</b> Rachel Ream</li> <li>• <b>Parliamentarian:</b> Christina Hengehold</li> <li>• <b>Webmaster:</b> Michelle Ahlstrom</li> </ul> <ul style="list-style-type: none"> <li>- Elizabeth Kaske made a motion to approve the new PTA Board slate, seconded by Tori. There were no "nays."</li> <li>- The Board Slate stands approved.</li> </ul>	Beth & Melody

9:19am	<b>May Day</b> <ul style="list-style-type: none"> <li>- Volunteers are needed! Please sign up.</li> <li>- Sonja will lead/drive the PTA Float</li> <li>- Important information can be highlighted by Steve Frank in his Friday email</li> </ul>	Lisha
9:29am	<b>Garden / Green Committee</b> <ul style="list-style-type: none"> <li>- April event raised a little over \$2K. Funds will go towards scholarship fund (\$1.5K will go towards funding yearbooks for students with financial obstacles). <b><i>Going forward, we would like to tie this event to the scholarship fund.</i></b></li> <li>- Leftover plants &amp; seedlings were given to Brian Myrtetus</li> <li>- Fencing surrounding the garden to go up at end of school year</li> </ul>	Liz Kerr
9:34am	<b>Parent Education</b> <ul style="list-style-type: none"> <li>- <b><i>We will likely not renew our ~\$5K/yr subscription to the Common Ground Speaker Series for next year due to the high cost and low attendance. Funds instead will go towards a few in-person &amp; WES-only events, similar to the My Digital TAT2 event last week. If there are some CG lectures we would like to promote, we can manage sign-ups and pay for individual tickets. Mia to look into the cost of individual tickets. A definitive decision to not renew the subscription will be implicit at the time of the '23-'24 budget vote.</i></b></li> </ul>	Mia
9:42am	<b>Historian Update</b> <ul style="list-style-type: none"> <li>- PTA volunteer hours need to be entered by May 12th.</li> <li>- Re: Teacher Milestone Awards, Sonia has names for both the 5 &amp; 10 yr awards. Awaiting names of retirees &amp; resignations.</li> </ul>	Sonia
9:45am	<b>WIDC</b> <ul style="list-style-type: none"> <li>- Dan Simon will represent the School Board at WIDC.</li> <li>- Plan to invite all WES students to the Magical Bridge playground in Palo Alto on the last Sunday of the month.</li> <li>- Will schedule a planning meeting with Marta to determine dates &amp; events for next year.</li> <li>- Next year we would like to host some big events &amp; meetings in East Palo Alto.</li> </ul>	Katie
9:50am	<b>Adjournment</b> <ul style="list-style-type: none"> <li>- <b><i>Jennifer to send remaining PTA-related dates/times to Board Members</i></b></li> </ul>	Melody